



TOWN OF MIDDLEBURY

ECONOMIC AND INDUSTRIAL DEVELOPMENT COMMISSION

**Regular Meeting, Tuesday March 22, 2016 6:30 p.m.
Town Hall Conference Room**

Present: Commissioner Terrence McAuliffe
Commissioner Ted Mannello
Commissioner Frank Mirovsky
Commissioner Armando Paolino
Commissioner Mark Petrucci

Also Present: Attorney Michael McVerry
Andrew Adames, owner,
Ceviche Latin Kitchen

Excused Absent: Commissioner Todd Anelli
Absent: Commissioner Joseph Mengacci

The meeting was called to order at about 6:30 p.m. by Terrence McAuliffe.

Pledge of Allegiance was said by all.

APPROVAL OF PAST MINUTES

Ted Mannello MOTIONED to approve the March 1, 2016 meeting minutes.
SECOND by Armando Paolino and unanimously approved.

NEW BUSINESS

Architectural Review – Ceviche Latin Kitchen - Patio

Attorney Michael McVerry represented Andrew Adames owner of Ceviche Latin Kitchen in the Village Square Shopping Center.

Members reviewed site plans and a visualization of the proposed patio to be built in front of the restaurant, in an area occupied by grass and parking spaces. Mr. McVerry and Mr. Adames explained the location of the patio and the surrounding wall and decorative plans. They answered questions on patron flow and materials to be used.

Armando Paolino MOTIONED to approve the proposed design as presented.

SECOND by Frank Mirovsky and unanimously voted.

OLD BUSINESS

Review and assessment of Streetscape/Design Guidelines/Zoning Reg. bids.

Seven responses to the RFP were received. Some members reviewed them at a reading session March 15 or off the internet. All the bids were reviewed and discussed informally, making note of how well they addressed the requirements and whether they had the pertinent small town experience.

After some discussion the members agreed with Frank Mirovsky to construct a decision matrix to formally rate the submission responses against the stated requirements. Armando Paolino recommended the matrix be tied directly to the RFP specifications. Frank Mirovsky agreed to take the draft decision matrix provided by Terry McAuliffe and make a revision for review at a follow-on meeting to align the criteria more closely to RFP requirements.

A special meeting on March 29 will be scheduled to continue the bid review.

Status of Web Site for EIDC

A second hosting account and domain name was set to match the domain naming conventions used for Police, Fire, and Public Works. Members also discussed possibilities for creating a town slogan and/or logo. After some discussion members agreed to develop a contest with one or more prizes to capture the emotion and spirit of why it is great to live and work in Middlebury. The contest will be open to residents, students, and business owners in Middlebury.

The special meeting on March 29 will develop the idea further.

Quality of Life Photos

Frank Mirovsky said he had met with Chris Parker regarding his photos of Middlebury currently on display in the Town Hall gallery. He agreed to ask Mr. Parker to attend the next regular meeting.

Business Photos

Ted Mannello discussed some ideas and suggested Chris Parker be asked to help with the photos.

Top 10 Reasons

Mark Petrucci distributed a list of “top 10 reasons to bring your business to Middlebury”

MOTION TO ADJOURN by Armando Paolino, SECOND by Ted Mannello and unanimously voted at about 8:33 pm.

Respectfully submitted,

Terrence McAuliffe

Chairman—Economic Development Commission

cc. Town Clerk, Barbara Whitaker, Commission Members