



TOWN OF MIDDLEBURY

ECONOMIC AND INDUSTRIAL DEVELOPMENT COMMISSION

**Regular Meeting, Tuesday September 27, 2016 6:30 p.m.
Town Hall Conference Room**

Present: Commissioner Todd Anelli
Commissioner David Cappelletti
Commissioner Frank Mirovsky
Commissioner Ted Mannello
Commissioner Terrence McAuliffe
Commissioner Mark Petrucci

**Also
Present:**

Absent: Commissioner Armando Paolino

CALL TO ORDER

The meeting was called to order at about 6:42 p.m. by Terrence McAuliffe.
Pledge of Allegiance was said by all.

APPROVAL OF MINUTES

Mark Petrucci MOTIONED to approve the August 23, 2016 minutes, SECOND by Frank Mirovsky and unanimously voted.

TAX INCENTIVE APPLICATION

Tax Incentive Application by O2 Concepts, LLC, Newtown.

Commissioners reviewed the application and, after discussion, found the submission complete, pending receipt of proof of payment of personal property taxes. MOTION by Frank Mirovsky to forward the application to the selectman's office with a recommendation that the commission's review is complete and the applicant is in compliance with our policy. SECOND by Ted Mannello and unanimously voted.

OLD BUSINESS

Web site status: Members reviewed the middleburyeconomicdevelopment-ct.org web site and the property search capability.

CERC possibilities: Members discussed a proposal from CERC for a tutorial. A minimum of 20 attendees is required, plus the serving of food. Chairman McAuliffe will solicit town officials for interest and a list of possible dates.

Local initiatives: Members discussed possibilities for local initiatives, including a restaurant week, a business fair along the greenway, and partnerships with local business groups. Chairman McAuliffe will draft a letter to businesses soliciting comments and interest.

Architecture guidelines: Frank Mirovsky showed members a draft of architecture guidelines from New Milford, suggesting it as a base of guidelines for Middlebury. After discussion, Chairman McAuliffe agreed to send copies of the New Milford document to members for feedback and suggestions.

Tax Abatement form and policy corrections: Frank Mirovsky pointed out areas in the current Tax Abatement forms that needed clarification and correction of "typos", such as a reference to Attachment A. Chairman McAuliffe agreed to send the current forms to members for mark up and suggestion.

MOTION TO ADJOURN by Frank Mirovsky, SECOND by David Cappelletti and unanimously voted at about 7:45 pm.

Respectfully submitted,

Terrence McAuliffe

Attachments:

Chairman—Economic Development Commission
cc. Town Clerk, Barbara Whitaker, Commission Members