



TOWN OF MIDDLEBURY

ECONOMIC AND INDUSTRIAL DEVELOPMENT COMMISSION

**Regular Meeting, Tuesday March 28, 2017 6:30 p.m.
Town Hall Conference Room**

Present: Commissioner Terrence McAuliffe
Commissioner Ted Mannello
Commissioner Frank Mirovsky
Commissioner Armando Paolino
Commissioner Mark Petrucci

**Also
Present:**

Absent: Commissioner Todd Anelli
Commissioner David Cappelletti

CALL TO ORDER

The meeting was called to order at about 6:30 p.m. by Terrence McAuliffe.
Pledge of Allegiance was said by all.

APPROVAL OF MINUTES

Frank Mirovsky MOTIONED to approve the February 28, 2017 minutes, SECOND by Ted Mannello and unanimously voted.

OLD BUSINESS

Local initiatives mailing list: Members reviewed the survey mailing list criteria and discussed list trimming suggestions from Armando Paolino and Mark Petrucci. Also discussed was a news release for public awareness and for businesses who might not receive the mailing to get a survey. Armando Paolino MOTIONED for Terry McAuliffe to work with Chief Financial Officer Larry Hutvagner to perform a mailing on or about April 15 in coordination with newspaper notices, SECOND by Mark Petrucci and unanimously voted.

CERC training status: Frank Mirovsky reviewed an offer by CERC and CCM to perform no cost training for 20 or more people on effective Economic Development and its benefits. The training would be for Middlebury officials and interested business owners. After discussion on venues and possible dates,

members agreed to target the training for September or later, avoiding summer vacations and allowing time for interest to develop from the survey.

Grant submissions: Chairman McAuliffe told members he had submitted technical assistance grant applications to the Naugatuck Valley Corridor Comprehensive Economic Development Strategy Economic Development District for the proposed Streetscape Plan and formal Design Guidelines. Member Armando Paolino suggested also considering the Connecticut Main Street initiative.

Celebrate Middlebury 2017: Chairman McAuliffe showed members a draft vendor flyer for the second annual "Celebrate Middlebury" festival to be held October 14 at Shepardson Center. The festival is hosting a taste of Middlebury restaurants among other activities. He is representing EIDC on the committee run by Park and Recreation director Betty Proulx.

MOTION TO ADJOURN by Ted Mannello, SECOND by Armando Paolino and unanimously voted at about 7:15 pm.

Respectfully submitted,

Terrence McAuliffe

Chairman—Economic Development Commission
cc. Town Clerk, Barbara Whitaker, Commission Members