



# TOWN OF MIDDLEBURY

## ECONOMIC AND INDUSTRIAL DEVELOPMENT COMMISSION

**Regular Meeting, Tuesday August 22, 2017 6:30 p.m.  
Town Hall Conference Room**

**Present:** Commissioner Terrence McAuliffe  
Commissioner Anthony Minchella  
Commissioner Armando Paolino  
Commissioner Mark Petrucci

**Also Present:**

**Absent:** Commissioner David Cappelletti  
Commissioner Frank Mirovsky  
Commissioner Ted Mannello

### CALL TO ORDER

The meeting was called to order at about 6:50 p.m. by Terrence McAuliffe.  
Pledge of Allegiance was said by all.

### APPROVAL OF MINUTES

Armando Paolino MOTIONED to approve the July 25, 2017 minutes, SECOND by Mark Petrucci and unanimously voted.

New member Anthony Minchella was welcomed to the commission.

### OLD BUSINESS

#### Review Business Survey Report to Board of Selectmen:

Members reviewed Draft 6 of the 2017 Business Survey Report. Chairman McAuliffe said he was hopeful the report could be completed and presented to the Board of Selectmen during September. He also wants to review it with Planning and Zoning and the Board of Finance. Armando Paolino suggested the Opportunities section be positioned before Threats section, in a standard SWOT format.

After discussion, Chairman McAuliffe asked members to review the draft and E-Mail corrections to existing pages as well as suggestions for the "Recommended

Action" section which is mostly empty. He will update the draft and redistribute updates by E-Mail to all commissioners for comments as they occur.

A possible Special Meeting will be called for Tuesday August 29 if enough commissioners can attend.

CERC Training: A no-cost Connecticut Economic Resource Center training session October 10 for town officials and business owners to discuss ideas for business improvement was tentatively arranged by absent member Frank Mirovsky. Details of the meeting venue and food need to be worked out at the next meeting.

MOTION TO ADJOURN by Anthony Minchella, SECOND by Armando Paolino and unanimously voted at about 7:25 pm.

Respectfully submitted,

Terrence McAuliffe

Attachments:

Chairman—Economic Development Commission  
cc. Town Clerk, Barbara Whitaker, Commission Members