



TOWN OF MIDDLEBURY

ECONOMIC AND INDUSTRIAL DEVELOPMENT COMMISSION

**Regular Meeting, Tuesday October 24, 2017 6:30 p.m.
Town Hall Conference Room**

Present: Commissioner David Cappelletti
Commissioner Ted Mannello
Commissioner Terrence McAuliffe
Commissioner Anthony Minchella
Commissioner Frank Mirovsky
Commissioner Mark Petrucci

**Also
Present:**

Absent: Commissioner Armando Paolino

CALL TO ORDER

The meeting was called to order at about 6:40 p.m. by Terrence McAuliffe.
Pledge of Allegiance was said by all.

APPROVAL OF MINUTES

Frank Mirovsky MOTIONED to approve the October 10, October 16, and August 29 minutes, SECOND by Ted Mannello and unanimously voted.

OLD BUSINESS

N/A

PROCEDURAL MATTERS

Mark Petrucci MOTIONED to add an item to the agenda setting meeting dates for 2018, SECOND by Anthony Minchella and unanimously voted.

Ted Mannello MOTIONED to keep the meeting date the Fourth Tuesday of the month, SECOND by Anthony Minchella and unanimously voted.

NEW BUSINESS

Develop action plans for Survey Result items such as signage, architecture standards, and CERC recommendations

Members discussed the distinction between the current architectural review guidelines and the proposed Architecture Standards project. Members discussed grants and grant writing, and were asked to research grants for the next meeting.

Initial action plans are to coordinate with P&Z on sign regulations, and to review drafts of the revised Zoning regulations as they are released. Funding requests will be made to BOS and BOF for the Architecture Standards project, at a cost of about \$35,000, and the Streetscape Project, at a cost of about \$35,000, and for a grant writer, and for staffing of an Economic Development Coordinator as a new position or additional duties of an existing position.

Members were asked to review the POCD, EIDC Development Guide, internal architecture guidelines,

Plan meeting with Connecticut Main Street Center

Armando Paolino will set up a meeting with Waterbury's Carl Rosa for a meeting to discuss how Middlebury can benefit and guidance on how to utilize the available programs.

MOTION TO ADJOURN by Frank Mirovsky, SECOND by Anthony Minchella and unanimously voted at about 8:00 pm.

Respectfully submitted,

Terrence McAuliffe

Attachments:

Chairman—Economic Development Commission
cc. Town Clerk, Barbara Whitaker, Commission Members